

Northwest Indiana Law Enforcement Academy

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Training Provider Number: 35-1679834



Date: October 6, 2011
To: Northwest Indiana Law Enforcement Academy Recruits
From: Executive Director
Re: Reporting Instructions for **Basic Recruit Academy Session 12-27**

This information is for those who have been registered to the Northwest Indiana Law Enforcement Academy Basic Recruit School 12-27.

Physical Assessment for this session will be on January 9, 2012 at 0800 hours at the Academy. Registered Recruits will report to the Academy located at 705 East 4th Street, Hobart Indiana, 46342. Recruits will report wearing NILEA physical training uniform. Recruits will park in the lowest level of the parking lot on the east end of the Hobart Police, Court and Community Building, and enter the building on the west side at the **NILEA** door and proceed upstairs to the top floor.

For those having successfully passed the entry Physical Assessment the week prior, Basic Recruit training will commence on January 17, 2011 at 0630 hours. **Recruits must report the first day with a bagged lunch.**

Note: All Academy uniform clothing *must* be purchased at Star Uniform Store as per Academy specifications. Star Uniforms 6075 U.S. Highway 20 Portage, IN 46368.

Required Uniform Items when reporting on the Physical Assessment day:

Each Basic Recruit Officer must report for initial physical assessment in one set of Academy PT uniform. The Academy PT uniform consists of the specified gray T-shirt, blue gym shorts, gray sweatshirt, blue sweatpants, basic athletic shoes and white gym socks.

Required Uniform items to be worn when reporting on the first day of the Basic Session:

- 1 Pair of "Dickies" Brand, Khaki (tan) color wash and wear pants
- 1 NILEA Long-Sleeved Khaki Dress Shirt (Class A Uniform) on a hanger
- 1 Navy Blue T-Shirt (worn under Class A Uniform)
- 1 Black clip-on Tie of Proper length (to the beltline) & tie bar
- 1 Pair Bates® Hi-Gloss black uniform shoes and plain black dress socks
- 1 Plain black leather belt

Items Required to be purchased:

Each Recruit will be required to purchase/obtain the following items from Star Uniform Store prior to reporting to the first day of the session. All items are to be brought to the first day of the session.

- 3 Pairs “Dickies” brand khaki pants
- 2 Sweat-suits (2 piece), long sleeve, gray cotton sweatshirt and blue sweatpants with NILEA logo
- 2 Pair blue gym shorts with NILEA logo
- 2 Gray T-shirt with NILEA logo
- 4 Blue “polo” shirts with NILEA logo
- 1 “Dickies” brand khaki long sleeved shirt with NILEA logo
- 1 Black clip-on tie with silver tie bar
- 1 NILEA logo baseball cap– Black
- 1 NILEA logo stocking cap– Black
- 1 NILEA logo jacket– Black
- 1 Pair Bates Hi-Gloss black uniform shoes
- 1 Pair black leather belt

Firearms: **NO FIREARMS OF ANY TYPE** shall be taken onto the NILEA Campus.

Dress Code: The Academy Dress Code requires Basic Recruits to wear Academy uniforms to all activities. The Recruit’s Academy jacket and hat will be worn at times designated by staff.

Grooming Standards: Basic Recruits shall report to the Academy clean shaven and with a conservative haircut. Male recruit hair will be high tight, off the collar, off the ears, and neatly trimmed. Sideburns may not extend below the half-way point of the ears. Beards and mustaches are prohibited. Female recruit hair must be pinned up during the training day. It will be worn off the neck, and off the ears. All hair shall be neatly trimmed and maintained. No artificial hair, e.g., extensions, toupees, weaves, wigs, etc., is allowed.

Conduct Standards: Regulations governing the operation of the Academy are strictly enforced. No alcohol, tobacco, drugs or controlled substances, except those prescribed by a physician, or over the counter medication will be brought to the Academy. No gambling of any form is permitted. Inappropriate conduct will not be tolerated. Any violation of these standards is grounds for dismissal from the Academy.